

# Restaurant Contract

## MILFORD MEMORIES SUMMER FESTIVAL

August 12-14, 2022 | Deadline: May 2, 2022

Art Show Hours: Fri., 10 a.m.-8 p.m.; Sat. 10 a.m.-7 p.m.; Sun., 20 a.m.-5 p.m.

Mail or Deliver to: Milford Memories Festival, ATTN: Jennifer Hill, 317 Union Street, Milford, MI 48381  
 CONTRACT & DEPOSIT MUST BE RETURNED BY JUNE 7, 2021 | ALL FEES MUST BE PAID IN FULL BY JULY 5, 2022



MILFORD MEMORIES  
 • summer festival •

### Restaurant Information

Restaurant Name

E-Mail

Contact Name

Cell Phone

Address

City

State

Zip

### Tent Information

As the festival grows and in order to accommodate all downtown businesses, as well as, allocate space for a fire lane, the largest tent size available this year is 20'x 50' – add'l space available for purchase (see below)

Additional space available next to your tent for cooking, entertainment or beverage trucks/trailers. This space will be reserved for you but will NOT be covered by your tent. Limit (1) with a 20 x 40 tent or larger only. Cooking tent is subject to approval of the Milford Memories Committee. Smokers or cooking devices with a large amount of smoke may not be allowed.

Qty.	Description	Cost	Total	Qty.	Description	Cost	Total
<input type="text"/>	20' x 50' tent	\$1500	\$ _____	<input type="text"/>	36" round tables	\$ 17 each	\$ _____
<input type="text"/>	20' x 40' tent	\$1300	\$ _____	<input type="text"/>	8' banquet tables	\$ 10 each	\$ _____
<input type="text"/>	20' x 20' tent	\$ 800	\$ _____	<input type="text"/>	36" cocktail tables	\$ 17 each	\$ _____
<input type="text"/>	15' x 15' tent	\$ 650	\$ _____	<input type="text"/>	chairs	\$ 1.50 each	\$ _____
<input type="text"/>	10' x 10' tent	\$ 450	\$ _____	<input type="text"/>	8' x 8' stage w/steps	\$ 125 each	\$ _____
<input type="text"/>	48' round tables	\$ 12 each	\$ _____	<input type="text"/>	100' white light string	\$ 50 each	\$ _____
				<input type="text"/>	non-Chamber member fee	\$ 250	\$ _____

<b>Total</b>	\$ _____	
<b>Deposit</b>	\$ 500	<b>Deposit due on June 7, 2022</b>
<b>Balance</b>	\$ _____	

Please make checks payable to Huron Valley Chamber of Commerce

This contract represents an agreement between the parties concerning this transaction, and there is no verbal or honor agreements existing between the parties which are not expressly set forth herein and covered hereby.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ■ Event Information

# MILFORD MEMORIES SUMMER FESTIVAL



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### Festival Date:

August 12, 13 & 14, 2022

### Festival Times:

Friday: 10 a.m.-8 p.m.

Saturday: 10 a.m.-7 p.m.

Sunday: 10 a.m.-5 p.m.

\*\*Restaurant tents must be shut down at midnight on Friday & Saturday.

\*\*Entertainment, food sales and alcohol sales must end at midnight from within your tent.

\*\*Restaurant must be open during festival times.

### Set Up: Thursday, August 11

Approximately noon-parking meters will be covered

Approximately 3 p.m.-street closes and tent set-up begins

(times subject to change)

### Tear Down:

Sunday, August 14, beginning at 5 p.m.

### Chamber Contact:

Jennifer Hill, Communications / Events Manager

Milford Memories Food/Concession Chairperson

Huron Valley Chamber of Commerce

248-717-2121

[jen@huronvcc.com](mailto:jen@huronvcc.com)

To have your entertainment & menu listed on the Milford Memories web site, please email your information to [jen@huronvcc.com](mailto:jen@huronvcc.com).

Festival Web site:

[www.milfordmemories.com](http://www.milfordmemories.com)

# MILFORD MEMORIES SUMMER FESTIVAL



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## Participating Restaurant Rules & Regulations

Applies to ALL Restaurant Tents on Festival Grounds – Main Street, Central Park & parking lots

- **Eating Platforms;** If you have an eating platform & you have a tent, you must incorporate your platform within your tent.
  - **YOU WILL BE RESPONSIBLE FOR TAKING CARE OF YOUR TRASH;** We are no longer able to use our volunteers to pick up your trash. We are concerned that we will not have enough volunteers for this service.
  - **Past Due Bills;** All bills owed Milford Memories and the Huron Valley Chamber of Commerce must be paid in full. Any establishments with past due accounts will not be allowed to participate.
  - **Restaurant;** Must be open for a minimum of 3 months prior to applying and must provide a menu of items to be served at the festival.
  - **Equipment;** Milford Memories must provide your tent, tables, chairs, etc. in order to maintain a consistent overall festival appearance and consistent set up and tear down. Use of outside rental companies is NOT allowed and the Chamber cannot be held responsible for loss or damage to items acquired from any outside rental company. Restaurant is responsible for tear-down of tables & chairs within your tent immediately following the close of the festival.
  - **Electricity** at your tent during the festival MUST be supplied from your restaurant and can NOT come from the lamp posts or parking meters on the street
  - **Entertainment;** Any entertainment you provide will remain within your festival tent area. Entertainment plans need to be documented and provided with your contract to ensure there are no conflicts in layout.
  - **Alcohol Sales;**
    - *Milford Memories requires the following criteria to serve alcohol*
      - Only establishments which are currently licensed to serve alcohol will be allowed to do so.
      - Food sales must be part of the menu in order to sell alcohol.
      - All alcoholic beverages sold **MUST** remain inside your tent space
- You are required to;**
- Meet criteria listed by Milford Memories committee.
  - Request permission from the Village of Milford for outdoor alcohol sales. Phone: 248-684-1515. The Village will require that you have permission from us first.
  - Apply to the LCC for outdoor alcohol sales – It will require a copy of the minutes from the Council meeting that you have been approved to serve alcohol.
  - Follow all LCC rules for serving alcohol, including but not limited to a fenced area around the perimeter of your tent.

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- **Health Permits;** The Oakland County Board of Health requires licensing of all food concessions. A temporary food permit must be obtained from it before the festival. Any violation of Oakland County Public Health Laws will result in the termination of this contract, forfeiture of all monies paid to the Milford Memories Summer Festival and the immediate expulsion from the Festival. The phone number for the Oakland County Health Department is 248-424-7190.
- **Cooking Tents;** If you are setting up a cooking tent that will be outside your serving tent, you must submit the dimensions of that tent with this contract. It is important that we know all your space needs to properly lay out the festival. Cooking tent is subject to approval of the Milford Memories Committee. Smokers or cooking devices with a large amount of smoke may not be allowed.
- **Care of Area;** All participating Main Street restaurants agree to keep their area in a clean and sanitary condition during the Festival. You are responsible for emptying your own trash and placing in a dumpster. The festival is NO LONGER RESPONSIBLE FOR PICKING UP YOUR TRASH. If you need cardboard trash containers and liners, you can pick them up at the Chamber office. You must keep your area clean.
- **Electricity/Water;** If you run a hose outside for your use, you must use a MARINE hose. If you use an electrical cord that crosses the sidewalk, it must be taped down to prevent any pedestrian accidents.
- **Space;** Sub-contracting of space will not be allowed. Space is limited only to your business. BEER TENT SPACE CAN NOT BE EXPANDED DURING THE EVENING (PER FIRE DEPT. see the enclosed letter) FIRE LANE MUST BE MAINTAINED AT ALL TIMES.
- **Vehicles;** All vehicles, including storage vehicles, must park in designated Festival parking areas. Please contact the Chamber for appropriate locations. The Festival will strictly enforce this rule. Violators will be towed.
- **Security;** Private security will patrol the Festival premises after hours. However, the Milford Memories Summer Festival will not be responsible for the safe keeping of your property.
- **Deposit;** Deposits must be submitted with your contract. Deposit does not guarantee acceptance. Contracts w/ deposit must be received by June 7, 2021. Any contracts received after that date will be considered; however, space cannot be guaranteed. All monies must be paid in full by July 6, 2022 to participate.
- **Weather;** Contract is binding. Refunds will not be made due to weather conditions. Event will go on rain or shine.
- **Cancellation;** Any cancellation must be made in writing. Cancellations must be made prior to July 11, 2022 to receive a refund of paid monies. A \$25 processing fee will be retained.